

DONTA J.

Contact: bhiggins@qbitti.com

Objective: Experienced tradesman looking to work in a residential and commercial setting.

Experience: Nebraskaland Inc. Bronx, N Y

Shipping & Receiving Clerk, 2009-2010

- Packed and shipped boxes and loaded trucks with pallet jack.
- Transferred supplies between storage, processing and packing areas, using dollies and handtrucks.
- Operated forklift and high-low.

Smithfield Packing Co Tarheel, N.C.

Assembly Line Producer, 2007-09

- Packed and shipped boxes and loaded trucks with pallet jack.
- Transferred supplies between storage, processing and packing areas, using dollies and handtrucks.
- Collaborated with team on kill floor.

Townsend Roofing and Vinyl Siding Fayetteville, N.C.

Roofer, 2006-07

- Cut roofing paper to size and stapled it to roof in overlapping strips to form base for roofing materials.
- Cut strips of flashing and fit them into angles formed by walls, vents and intersecting roof surfaces.

Packard Quinn & Sons Roofing Hope Mills, N.C.

Roofer, 2002-06

- Successfully managed a six person team applying alternate layers of hot asphalt and tar and roofing paper until roof covering was as specified.
- Fastened composition shingles and sheets to roof with asphalt, cement, and nails.

Jones Tires Newark, N.J.

Tire Repairer (Automotive Service), 1997-2001

- Repaired damaged tires of automobiles, buses, trucks and other automotive vehicles. Responded to emergency calls to make repairs and replacements of damaged tires at customers' homes or on the road.
- Located puncture in tubeless tire by visual inspection and by immersing inflated tire in water bath and observing air bubbles emerging from puncture.

Education: QBI The Training Institute, 2011
Certificate Building Maintenance Program
OSHA Certification

Skills: Framing & Drywall Installation, Plastering & Masonry, Cement Finisher, Basic Plumbing, General Carpentry, Painting Maintenance, Floor Care Maintenance, Tiling (Asphalt-Vinyl-Wood, Ceramic), Power Hand Tools

References: Available upon request