

COY H.

Contact: bhiggins@qbitti.com

OBJECTIVE: To obtain a position as an electrical helper with a company that will allow me to use and expand my skills.

EXPERIENCE

March 2009-Jan 2010

Footlocker Corp/ **Security**

New York, N.Y

- Patrolled the interior of store.
- Watched for shoplifters and unsafe activity.
- Helped to guide customers throughout store.

August 2008-Feb 2009

Jimmy Jazz, **Sales associate/Stock**

Brooklyn, N.Y

- Assisted customers with finding specific shoe styles and sizes.
- Stocking shoe racks, shirts and jeans counters.

August 2006-Jun 2008

McDonald's Restaurant/ **Crew Manager**

New York, N.Y

- Prepared and served food in a timely manner.
- Enforce food safety guidelines and protocols with staff.
- Supervised a staff of five.
- Delegated certain responsibilities such as sweeping, mopping, and washing dishes/pans.
- Cashier and stock work.

October 2005-June 2006

Majestic Construction Inc/ **Handy Man**

New York, N.Y

- Used various types of equipment for cleaning and maintenance.
- Prepared surface to be painted includes scraping, removal of wallpaper, etc
- Flooring, installed wood floors and ceramic tiles.
- Installed various residential systems & repaired electrical fixtures.

Family Business

Jahlite International Inc, **Stock/Truck Mover**

Brooklyn, N.Y

- Packed and unloaded merchandise.
- Retained proper etiquette in moving personal and company belongings.

SUMMARY OF QUALIFICATIONS:

QBI, The Training Institute, Long Island City, NY

Course consists of:

- NYC National Electric Code, Print Reading, Safety & Grounding Procedures, Circuits & System, Residential & Commercial Service Entrance, Commercial Lighting, Circuits & Special Purpose Outlet, Lamps Circuits & Controls, Residential Receptacle Branch, Power Hand Tools, Commercial Branch & Special Outlet

EDUCATION / TRAINING

September 2011

QBI, The Training Institute Inc., Long Island City, NY
Certificate Electrician Helper/OSHA Certification

September 2002-January 2007

William E .Grady H.S., Brooklyn, NY
High School Diploma

June 2006

8hr and 16hr Security Certificates

New York State Driver's License